

Regular Meeting of the Commissioners' Court
November 10, 2025

Be it remembered that the Honorable Commissioners' Court of Hemphill County, Texas met in a regular meeting on this the 10th day of October, 2025.

Those present and presiding were:

Lisa Johnson	-	Hemphill County Judge
Dawn Webb	-	Commissioner Precinct #1
Tim Alexander	-	Commissioner Precinct #2
Dale Schafer	-	Commissioner Precinct #3
Nicholas Thomas	-	Commissioner Precinct #4
Sylvia Guerrero	-	Clerk and Ex Officio
		Member of Commissioners' Court

Others present were: Sheriff, Brent Clapp, Treasurer, Kay Smallwood, Tax Assessor/Collector, Chris Jackson, Extension Agent, Andy Holloway, Extension Agent, Tanya Holloway, CISD Superintendent, Dr. Julia McMains, Josh Brooks, Mary Alice Parnell.

Call to Order.

Judge Johnson called the meeting to order at 9:00 a.m. She noted that all members of the court were present.

Approve Minutes from October 13, 2025 meeting.

Dale moved to approve the minutes from the October 13, 2025 commissioners court meeting. Dawn seconded the motion which carried unopposed.

Burn Ban.

Dale moved to extend the burn ban for 45 days. Tim seconded the motion which carried unopposed.

Public Comments.

No public comments were made.

Consider/Approve changes to Rules of Procedure, Conduct and Decorum at meeting of Hemphill County Commissioners Court required by HB2840

Judge Johnson moved to approve the changes to Rules of Procedure, Conduct and Decorum at Meeting of the Hemphill County Commissioners Court required by HB2840 as presented. Nicholas seconded the motion which carried unopposed.

Consider/Approve Petition to vacate and close portion of County Road 30.

Dale moved to approve the petition to vacate and close portion of County Road 30. Dawn seconded the motion which carried unopposed.

Consider /Approve donation from Sheriff's Office to Canadian Independent School District of portable hand -held radios.

The Sheriff explained that they were able to purchase new portable handheld radios and wanted to put the old ones to good use. He noted that if the internet were to go out, it could take up to five minutes for the school to communicate with the Sheriff's Office, and the portable handheld radios would resolve that issue.

Dawn moved to approve the donation of the portable handheld radios from the Sheriff’s Office to the Canadian Independent School District. Nicholas seconded the motion, which carried unopposed.

Consider/Approve request for full time employee form Tax Assessor/Collector Chris Jackson.

No action was taken.

Consider/Approve report from Extension Agents Andy and Tonya Holloway.

Tanya Holloway presented the Family and Community Health and the 4-H Youth Development reports. She also discussed upcoming events.

Andy Holloway presented the State of the County report. He announced that he will be retiring, with his last day being December 31, 2025.

District Extension Administrator, Joshua Brooks, spoke to the court. He stated that it could take a while to replace Andy. The plan is to hire in-house, and the process will likely take about six to eight months.

Canvass Election Returns from November 4, 2025 Constitutional Amendment Election.

Judge Johnson moved to approve the Election returns for the November 4, 2025 Constitutional Amendment Election. Nicholas seconded the motion which carried unopposed.

Announcements

Judge Johnson presented the following announcements:

The Sheriff’s Office got their Certificate of Compliance from the Jail Commissions after their inspection on October 30. There were no deficiencies.

There are two Single Air Tractors stationed at the airport to assist in firefighting.

Judge Johnson requested High Plains Engineering to do a cost estimate on a retaining wall at the rodeo arena. The estimate is \$62,365. She said she is not suggesting to do this right now but wanted to have an idea of the cost so they can budget for it soon.

Future Agenda Items

None were presented.

Approve Bills, Budget Amendments

Tim moved to approve the October 31, 2025 Budget and Financial Report as presented. Dale seconded the motion which carried unopposed.

Judge Johnson presented one budget amendment as follows:

State Supplement /Co Attny	005-4-0000-0160	Increase	\$2,918.00
Co Attny Salary Supplement	005-5-2550-0017	Increase	\$2,918.00

Tim moved to approve the budget amendment as presented. Dale seconded the motion which carried unopposed.

Dale moved to approve the computer generated bills. Dawn seconded the motion which carried unopposed.

Dale moved to approve the hand stamped bills. Tim seconded the motion which carried unopposed.

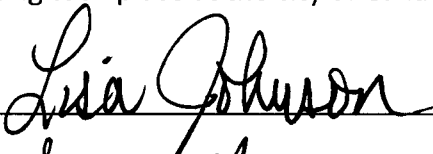
Dawn moved to approve an invoice from Nick Thomas Inc. in the amount of \$992.00 for concrete work at the airport. Dale seconded the motion. The motion carried, with Nicholas abstaining.

Tim moved to approve an invoice from Schafer Services in the amount of \$200.00 for contract labor at the Sheriff's Office. Nicholas seconded the motion. The motion carried, with Dale abstaining.

Adjourn

Tim moved to adjourn the meeting at 10:56 a.m. Dale seconded the motion which carried unopposed.

The meeting took place at the city of Canadian, Texas on November 10, 2025.

ATTEST  COUNTY JUDGE

ATTEST  COUNTY CLERK